

COUNTY OF SACRAMENTO

MUNICIPAL SERVICES AGENCY
DEPARTMENT OF TRANSPORTATION

COUNTY SERVICE AREA NO. 1

ENGINEER'S REPORT
A Summary of Operating Requirements and Service Charges

FISCAL YEAR 2006-07

Prepared Under the Direction of:

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Department of Transportation
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**COUNTY OF SACRAMENTO MUNICIPAL SERVICES AGENCY
DEPARTMENT OF TRANSPORTATION
ENGINEER'S REPORT
A SUMMARY OF OPERATING REQUIREMENTS AND SERVICE
CHARGES
COUNTY SERVICE AREA NO. 1
FISCAL YEAR 2006-07**

BACKGROUND

In 1986, County Service Area No. 1 (CSA1) was created by reorganizing the five existing street lighting maintenance districts into CSA1 with the rest of the unincorporated area of the County. This resulted in all of the unincorporated area of the County being included in a single new street lighting maintenance district. The services provided by CSA1 for the unincorporated area do not extend to incorporated cities, with three exceptions.

The City of Citrus Heights annexed to CSA1 in 1997. In 1999 and 2002, the Local Agency Formation Commission (LAFCo) resolutions on the Elk Grove and Rancho Cordova incorporations waived certain provisions of the Government Code and allowed those cities to remain in CSA1.

In Fiscal Year 2006-07, street light and safety light operations and maintenance services, and CSA1 program management and engineering services, will be provided by personnel from the Sacramento County Department of Transportation. This will be true within the unincorporated area, and also within the City of Rancho Cordova.

CSA1 PURPOSE

CSA1 provides funding for all street light and safety light services including the following activities:

- Maintenance, repair and replacement of street light poles and fixtures, including changing light bulbs, painting, photoelectric cell repair or replacement, and repairing damage caused by automobile accidents, vandalism, time and weather.
- Electrical conduit and pullbox repair and replacement due to damage by construction and weather.
- Monitoring of the Underground Service Alert (USA) network, identification of proposed excavation in the vicinity of street light electrical conduits, and marking the location of those underground conduits in the field to prevent them from being damaged by excavation.
- Service-can maintenance, repair and replacement including painting, replacing worn out electrical components and repairing damage due to accidents, vandalism and weather.

SACRAMENTO COUNTY SERVICE AREA NO. 1
TABLE I
ZONE 1 - UNINCORPORATED SACRAMENTO COUNTY
STREET LIGHTING SUMMARY ANALYSIS
FY 2006-07

DESCRIPTION	BOS APPROVED ADJUSTED BUDGET	ESTIMATED YEAR END EXPENDITURES	PROPOSED BUDGET
	FY 05-06	FY 05-06	FY 06-07
USES OF FUNDS:			
Advertising, Legal Notices & Mail	\$75,000	\$4,745	\$5,000
Construction	0	0	0
Electricity	1,253,891	1,184,560	1,221,161
Accounting & Financial Services	10,823	10,000	10,000
Property Tax Collection Service Charges	2,405	2,405	2,405
Consultant Contract	250,000	125,000	125,000
Legal Services	2,165	16,230	10,000
Other Professional Services:			
Unanticipated Support	602	11,825	12,000
Public Outreach Contract 80193	0	0	0
MIS -Consultant Order	7,608	0	0
Data Processing Services	0	4,555	4,000
Other Operating Expenses Supplies	138,000	0	125,000
System Development Services	0	625	649
OCIT/Compass Debt Service	645	0	0
GS Mail/Postage	135	0	100
Municipal Services Agency:			
AFS Allocated Costs	5,242	5,242	4,290
MSA Contract Mgmt Service	1,441	600	1,441
Transportation:			
Transportation - Maintenance (2615)	569,607	760,000	760,000
Transportation - Support Engineering (2613)	110,145	88,725	90,000
Transportation - Inventory/Data Base (2613)	47,538	82,900	87,500
Transportation Engr Assessment Ballot Study FY 04	40,000	10,200	20,000
Transportation - (2619)	12,026	11,000	12,000
MIS CSA 1	18,652	18,800	18,500
IFS Services	601	600	600
IFS Services - 1999 Unrecovered Labor Costs	0	0	0
Bad Debt Expense	19,843	23,400	20,000
Tax/Lic/Assess	86,587	86,600	87,000
Provision for Reserves:			
Working Capital Reserve	18,774	18,774	344,846
TOTAL USES OF FUNDS	\$2,671,730	\$2,466,786	\$2,961,492
SOURCES OF FUNDS:			
Beginning Fund Balance Available	(\$134,959)	(\$134,960)	\$272,412
Contract Rollover From Previous FY	\$0	\$344,846	\$0
Reserve Release	8,700	8,700	0
Property Taxes-Cur Secured	119,000	126,000	125,000
Property Taxes-Cur Unsecured	9,000	11,000	11,000
Property Taxes-Cur Sup.	10,000	13,500	13,500
Augmentation Secured	1,000	3,000	3,000
Augmentation Unsecured	0	1,000	1,000
Augmentation - Other	10,000	10,000	10,000
Property Tax-Sec Redemption	0	0	0
Property Tax-Prior-Unsecured	0	0	0
Property Tax - Penalties	0	0	0
Interest Income	7,817	7,500	7,500
Transfers In	0	903,356	0
Homeowner Prop Tax Reli	3,000	3,000	3,000
Service Charges-Special Assessments	1,763,141	1,763,141	1,763,141
Bad Debt Recovery	0	10,000	6,000
Donations & Contributions	720,483	541,170	745,939
Donations & Contributions	114,548	0	0
Misc. Other Revenue	40,000	(872,055)	0
TOTAL SOURCES OF FUNDS	\$2,671,730	\$2,739,198	\$2,961,492
FUND BALANCE AVAILABLE	\$0	\$272,412	\$0

SACRAMENTO COUNTY SERVICE AREA NO. 1
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STREET LIGHTING SUMMARY ANALYSIS
FY 2006-07

DESCRIPTION	BOS APPROVED ADJUSTED BUDGET	ESTIMATED YEAR END EXPENDITURES	PROPOSED BUDGET
	FY 05-06	FY 05-06	FY 06-07
RESERVES:			
Beginning Reserve Amount:			
Working Capital Reserve	\$693,472	\$693,472	\$703,546
Add Provision for Reserve:			
Working Capital Reserve	18,774	18,774	344,846
Subtract Reserve Release:			
Working Capital Reserve	8,700	8,700	0
Ending Reserve Amount:			
Working Capital Reserve	\$703,546	\$703,546	\$1,048,392

SERVICE CHARGE RATES - STREET LIGHTS:			
Residential Per Parcel	\$15.32	\$15.32	\$15.32
Non-Residential Per Front Foot	\$0.2519	\$0.2519	\$0.2519
Non-Residential Front Foot	1,915,625		
Number of Residential Parcels	64,160		

SERVICE CHARGE RATES - SAFETY LIGHTS:			
Safety Lights Per Parcel	\$2.56	\$2.56	\$2.56
Number of Parcels	165,113		

SACRAMENTO COUNTY SERVICE AREA NO. 1

TABLE II

ZONE 2 - CITY OF RANCHO CORDOVA

STREET LIGHTING SUMMARY ANALYSIS

FY 2006-07

DESCRIPTION	BOS APPROVED ADJUSTED BUDGET	ESTIMATED YEAR END EXPENDITURES	PROPOSED BUDGET
	FY 05-06	FY 05-06	FY 06-07
USES OF FUNDS:			
Advertising, Legal Notices & Mail	\$0	\$0	\$0
Construction	0	0	0
Electricity	155,772	150,500	148,014
Accounting & Financial Services	1,345	1,345	1,300
Property Tax Collection Service Charges	299	299	300
Consultant Contract	0	0	0
Legal Services	269	1,230	1,000
Other Professional Services:			
Unanticipated Support	73	640	600
Public Outreach Contract 80193	0	0	0
MIS -Consultant Order	945	830	900
Data Processing Services	0	260	300
Other Operating Expenses Supplies	0	0	0
System Development Services	0	65	76
OCIT/Compass Debt Service	80	0	0
GS Mail/Postage	17	0	50
Municipal Services Agency:			
AFS Allocated Costs	651	651	3,210
MSA Contract Mgmt Service	179	179	200
Transportation:			
Transportation - Maintenance (2615)	72,354	72,354	53,086
Transportation - Support Engineering (2613)	8,715	10,000	8,750
Transportation - Inventory/Data Base (2613)	5,906	7,500	6,000
Transportation Engr Assessment Ballot Study FY 04	0	0	0
Transportation - (2619)	1,494	2,500	1,500
MIS CSA 1	2,317	2,317	2,300
IFS Services	75	75	100
IFS Services - 1999 Unrecovered Labor Costs	0	0	0
Bad Debt Expense	2,465	1,000	1,000
Tax/Lic/Assess	10,757	10,757	11,000
Provision for Reserves:			
Working Capital Reserve	2,332	2,332	0
TOTAL USES OF FUNDS	\$266,045	\$264,834	\$239,686
SOURCES OF FUNDS:			
Beginning Fund Balance Available	\$26,074	\$26,074	\$667
Contract Rollover From Previous FY	0	0	0
Reserve Release	1,081	1,081	0
Property Taxes-Cur Secured	0	10	100
Property Taxes-Cur Unsecured	0	10	100
Property Taxes-Cur Sup.	0	0	0
Augmentation Secured	0	0	0
Augmentation Unsecured	0	0	0
Augmentation - Other	0	0	0
Property Tax-Sec Redemption	0	0	0
Property Tax-Prior-Unsecured	0	0	0
Property Tax - Penalties	0	0	0
Interest Income	971	800	900
Transfers In	0	112,225	0
Homeowner Prop Tax Reli	0	0	0
Service Charges-Special Assessments	237,919	237,919	237,919
Bad Debt Recovery	0	0	0
Donations & Contributions	0	0	0
Misc. Other Revenue	0	(112,618)	0
TOTAL SOURCES OF FUNDS	\$266,045	\$265,501	\$239,686
FUND BALANCE AVAILABLE	\$0	\$667	\$0

SACRAMENTO COUNTY SERVICE AREA NO. 1

TABLE II

ZONE 2 - CITY OF RANCHO CORDOVA

STREET LIGHTING SUMMARY ANALYSIS

FY 2006-07

DESCRIPTION	BOS APPROVED ADJUSTED BUDGET	ESTIMATED YEAR END EXPENDITURES	PROPOSED BUDGET
	FY 05-06	FY 05-06	FY 06-07
RESERVES:			
Beginning Reserve Amount:			
Working Capital Reserve	\$86,150	\$86,150	\$87,401
Add Provision for Reserve:			
Working Capital Reserve	2,332	2,332	0
Subtract Reserve Release:			
Working Capital Reserve	1,081	1,081	0
Ending Reserve Amount:			
Working Capital Reserve	\$87,401	\$87,401	\$87,401

SERVICE CHARGE RATES - STREET LIGHTS:			
Residential Per Parcel	\$15.32	\$15.32	\$15.32
Non-Residential Per Front Foot	\$0.2519	\$0.2519	\$0.2519
Non-Residential Front Foot	457,869		
Number of Residential parcels	4,857		

SERVICE CHARGE RATES - SAFETY LIGHTS:			
Safety Lights Per Parcel	\$2.56	\$2.56	\$2.56
Number of Parcels	17,486		

SACRAMENTO COUNTY SERVICE AREA NO. 1

TABLE III

**ZONE 3 - CITY OF CITRUS HEIGHTS
STREET LIGHTING SUMMARY ANALYSIS
FY 2006-07**

DESCRIPTION	BOS APPROVED ADJUSTED BUDGET	ESTIMATED YEAR END EXPENDITURES	PROPOSED BUDGET
	FY 05-06	FY 05-06	FY 06-07
USES OF FUNDS:			
Advertising, Legal Notices & Mail	\$0	\$0	\$0
Construction	0	0	0
Electricity	228,757	220,000	223,732
Accounting & Financial Services	1,975	1,975	2,000
Property Tax Collection Service Charges	439	439	500
Consultant Contract	0	0	0
Legal Services	395	1,810	500
Other Professional Services:			
Unanticipated Support	107	950	150
Public Outreach Contract 80193	0	0	0
MIS -Consultant Order	1,388	1,220	1,200
Data Processing Services	0	0	0
Other Operating Expenses Supplies	0	0	0
System Development Services	0	120	118
OCIT/Compass Debt Service	118	0	0
GS Mail/Postage	25	0	100
Municipal Services Agency:			
AFS Allocated Costs	956	600	900
MSA Contract Mgmt Services.	263	200	200
Transportation:			
Transportation - Maintenance (2615)	106,255	106,255	106,255
Transportation - Support Engineering (2613)	12,798	12,798	12,700
Transportation - Inventory/Data Base (2613)	8,673	8,673	8,700
Transportation Engr Assessment Ballot Study FY 04	0	0	0
Transportation - (2619)	2,194	550	2,000
MIS CSA 1	3,403	3,430	3,400
IFS Services	110	110	100
IFS Services - 1999 Unrecovered Labor Costs	0	0	0
Transfer In/Out	0	0	119,488
Bad Debt Expense	3,620	1,000	1,000
Tax/Lic/Assess	15,797	15,797	15,797
Provision for Reserves:			
Working Capital Reserve	3,425	3,425	0
TOTAL USES OF FUNDS	\$390,698	\$379,352	\$498,840
SOURCES OF FUNDS:			
Beginning Fund Balance Available	\$38,291	\$38,291	\$16,487
Contract Rollover From Previous FY	0	0	0
Reserve Release:	1,587	1,587	128,353
Property Taxes-Cur Secured	0	25	50
Property Taxes-Cur Unsecured	0	10	50
Property Taxes-Cur Sup.	0	0	0
Augmentation Secured	0	0	0
Augmentation Unsecured	0	0	0
Augmentation - Other	0	0	0
Property Tax-Sec Redemption	0	0	0
Property Tax-Prior-Unsecured	0	0	0
Property Tax - Penalties	0	0	0
Interest Income	1,426	1,400	1,400
Transfers In	0	164,807	0
Homeowner Prop Tax Reli	0	0	0
Service Charges-Special Assessments	349,394	349,394	349,500
Bad Debt Recovery	0	0	0
Donations & Contributions	0	0	0
Misc. Other Revenue	0	(159,675)	3,000
TOTAL SOURCES OF FUNDS	\$390,698	\$395,839	\$498,840
FUND BALANCE AVAILABLE	\$0	\$16,487	\$0

SACRAMENTO COUNTY SERVICE AREA NO. 1

TABLE III

**ZONE 3 - CITY OF CITRUS HEIGHTS
STREET LIGHTING SUMMARY ANALYSIS
FY 2006-07**

DESCRIPTION	BOS APPROVED ADJUSTED BUDGET	ESTIMATED YEAR END EXPENDITURES	PROPOSED BUDGET
	FY 05-06	FY 05-06	FY 06-07
RESERVES:			
Beginning Reserve Amount:			
Working Capital Reserve	\$126,515	\$126,515	\$128,353
Add Provision for Reserve:			
Working Capital Reserve	3,425	3,425	0
Subtract Reserve Release:			
Working Capital Reserve	1,587	1,587	128,353
Ending Reserve Amount:			
Working Capital Reserve	\$128,353	\$128,353	\$0

SERVICE CHARGE RATES - STREET LIGHTS:			
Residential Per Parcel	\$15.32	\$15.32	\$15.32
Non-Residential Per Front Foot	\$0.2519	\$0.2519	\$0.2519
Non-Residential Front Foot	320,585		
Number of parcels	13,083		

SERVICE CHARGE RATES - SAFETY LIGHTS:			
Safety Lights Per Parcel	\$2.56	\$2.56	\$2.56
Number of Parcels	24,702		

The following chart presents typical examples of the proposed service charges for 2006-07:

<u>Parcel Description</u>	<u>Total Service Charge</u>
1. Single-Family Residential Property	
a. with Street & Safety Light Benefit	\$17.88
b. with Safety Light Benefit	\$2.56
2. Agricultural Property	
a. with Street & Safety Light Benefit	\$17.88
b. with Safety Light Benefit	\$2.56
3. Multi-Family Property	
200 Front Feet,	
a. with Street & Safety Light Benefit	\$52.94
b. with Safety Light Benefit	\$2.56
1,000 Front Feet,	
c. with Street & Safety Light Benefit	\$254.46
d. with Safety Light Benefit	\$2.56
4. Commercial Property	
80 Front Feet,	
a. with Street & Safety Light Benefit	\$22.71
b. with Safety Light Benefit	\$2.56
1,500 Front Feet,	
c. with Street & Safety Light Benefit	\$380.41
d. with Safety Light Benefit	\$2.56